



REQUEST FOR NAME CHANGE

Instructions: The Registrar’s Office requires proof of name change for records update. A copy of an official document verifying the new name must be submitted along with this form to the address below. Accepted documents include:

- Birth certificate
- Canadian Immigration Record of Landing or Permanent Residence Card
- International Passport (for Canadians, a Canadian Citizenship card is acceptable)
- Canadian Immigration Study document
- Marriage certificate
- Documentation verifying a legal name change
- Statutory declaration

Note: An email notification will be sent to you when your name has been updated in our student system and Computer Services will be in touch with you regarding a new user name.

Student ID	Date
Program Name	

FORMER NAME	
First Name	Last Name
Middle Name	Preferred Name

CURRENT NAME	
Mr. Mrs. Miss. Ms. Dr.	
First Name	Last Name
Middle Name	Preferred Name

Student Signature: _____

Date: _____

Note: Signature required if this form is not sent from your email address currently on file at RRU.